

# Promoting Research Infrastructures of the Faculty of Medicine Call for Applications 2024

As part of the call for proposals for its funding lines for research infrastructures, the Medical Faculty of the Albert-Ludwigs-Universität Freiburg is now accepting applications for

## Acknowledgement as a Shared Facility of the Faculty of Medicine

The goal of the Faculty of Medicine is to promote strategically important research infrastructures, as these form an essential basis for defining our research priorities in the face of national and international competition. Moreover, research infrastructures provide important services to all research institutions of the Faculty of Medicine and support our scientists in their academic careers. Laying the groundwork for the development and operation of efficient and high-performance facilities is thus of utmost importance.

Shared Facilities of the Faculty of Medicine are defined as those that are operated by a group of interested researchers in one or more institutions and supported by their respective institutional head(s). A Shared Facility ensures the joint use of large-scale equipment or methods or technologies by interested researchers. Associated institution(s) support the Shared Facility financially, as well as by providing workspace and manpower.

An acknowledged Shared Facility of the Faculty of Medicine benefits from and actively contributes to the network of research infrastructures as a member of the Research Infrastructures Working Group (AK-FIS). These Shared Facilities receive greater visibility via the [Research Infrastructures website](#) of the Faculty of Medicine and are awarded a seal of approval. In addition, acknowledged Shared Facilities of the Faculty of Medicine are eligible to apply for the funding line "Start-up Funding Innovation" (*german: 'Anschubfinanzierung Innovation'*), an intramural funding programme of the Faculty of Medicine.

To ensure that quality standards are met, acknowledged Shared Facilities of the Faculty of Medicine are evaluated based on an activity report submitted every 4 years as well as performance metrics gathered regularly by the Administrative Division for Research Infrastructures of the Faculty of Medicine.

The Research Infrastructure Commission (FISKO) of the Faculty of Medicine is responsible for the review of applications and the final decision. The 2-stage application procedure is as follows:

- 1) The applications are reviewed by the FISKO after submission deadline;
- 2) Shortlisted candidates will be invited for an in-person presentation at the FISKO meeting.

After a positive decision, the acknowledgement period will begin on 01.01.2025 and run for 4 years.

## Application Requirements

Proposals may be submitted by facilities that are currently being established, existing facilities or new facilities within the Faculty of Medicine. The facility must either be already registered in the DFG's Research Infrastructure Portal (RIsources) or proof of registration has to be presented by the time of the review at the latest. Each facility should have an individual operating and utilisation scheme, which, according to the DFG, has to be accessible to users on the internet or intranet. The scientific head of the facility should submit the application for acknowledgement. A maximum of 3 contact persons are permitted for the shared facility, including the person applying.

The application should include a detailed description of the utilisation scheme (e.g. operational implementation, service offerings) as well as the location strategy including networking with research associations and users. Institutions performing routine diagnostic examinations in patient care should clearly differentiate between these diagnostic tasks and the work of the Shared (research) Facility.

## Applications

The **Application Form & Information Sheet 2024** can be requested via email from the Administrative Division for Research Infrastructures of the Faculty of Medicine at [forschungsinfrastrukturen@uniklinik-freiburg.de](mailto:forschungsinfrastrukturen@uniklinik-freiburg.de). For direct inquiries, please contact Dr. Jennifer Eßer (Tel. 0761/270-84688).

The application **must** be submitted in **electronic form** and contain the following documents:

- Application form
- A signified assurance of support from the clinic or institutional director (see P8 of application form)
- Current operating/utilisation scheme of the Shared Facility
- Proof of registration with RIsources (RI = Research Infrastructure) of the DFG
- Curriculum **vitae** and list of publications (**max. five most important publications and max. 3 pages**)

The documents may be submitted in German or English.

## Deadlines

The submission of the application documents (**one PDF file**) is only possible via email ([forschungsinfrastrukturen@uniklinik-freiburg.de](mailto:forschungsinfrastrukturen@uniklinik-freiburg.de)) to the Administrative Division for Research Infrastructures **by no later than:**

**Friday the 24.05.2024, at 08:00 pm CET**

A paper copy is not required. Incomplete or late applications will not be considered. Kindly note that an acknowledgement of receipt is sent for applications that are submitted on time. If you have not received confirmation after two working days, please contact us by telephone: 0761/270-84688. Review of applications by the FSKO will take place after the deadline has passed.

## Reporting Requirements

A reporting obligation is associated with the acknowledgement as Shared Facility. An activity report has to be submitted to the Administrative Division for Research Infrastructures of the Faculty of Medicine before the end of the acknowledgement period at the beginning of the 4<sup>th</sup> quarter (usually October). If an application for intramural funding is made in the last year of the acknowledgement period as Shared Facility, the activity report has to be submitted together with the application for funding (usually in the 2<sup>nd</sup> quarter), as intramural funding can only be approved if the acknowledgement of the facility is renewed.

## Contact

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## Further information

on the funding lines for research infrastructures of the Medical Faculty of Freiburg can be found at: <https://www.med.uni-freiburg.de/en/research/research-infrastructures>